User Reports

Standard Reports · https://learnpcr.pcrecruiter.net/site/docs/reports/user-reports/

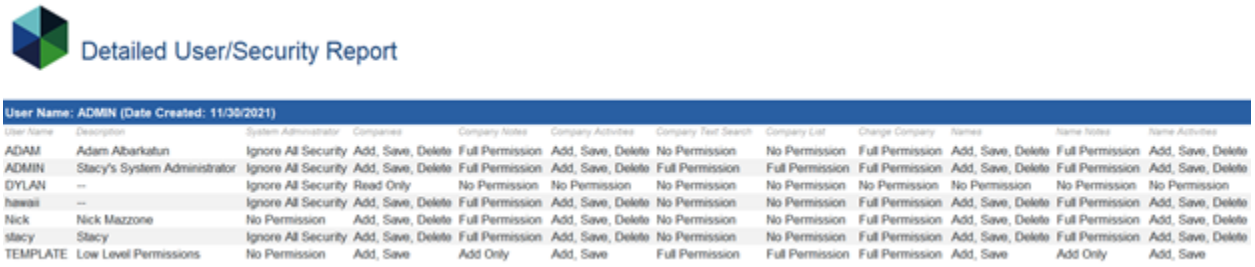
Summary User/Security Report

The Summary User/Security Report is used in conjunction with the User Security Definition Key. This report will list each username and their security settings. This is done in a number format that can be decoded with the definition key.

Detailed User/Security Report

This Report is similar to the Summary User/Security Report; however, it does not use a number key to show the information. This report will list each user, each security option and what each user is set to. This report is great for auditing your security settings!

Sample Detailed User/Security Report



Detailed User/Security Report

User Name: ADMIN (Date Created: 11/30/2021)

User Name	Description	System Administrator	Companies	Company Notes	Company Activities	Company Text Search	Company List	Change Company	Names	Name Notes	Name Activities
ADAM	Adam Albarkatun	Ignore All Security	Add, Save, Delete	Full Permission	Add, Save, Delete	No Permission	No Permission	Full Permission	Add, Save, Delete	Full Permission	Add, Save, Delete
ADMIN	Stacy's System Administrator	Ignore All Security	Add, Save, Delete	Full Permission	Add, Save, Delete	Full Permission	Full Permission	Full Permission	Add, Save, Delete	Full Permission	Add, Save, Delete
DYLAN	--	Ignore All Security	Read Only	No Permission	No Permission	No Permission	No Permission	No Permission	No Permission	No Permission	No Permission
hawaii	--	Ignore All Security	Add, Save, Delete	Full Permission	Add, Save, Delete	No Permission	No Permission	Full Permission	Add, Save, Delete	Full Permission	Add, Save, Delete
Nick	Nick Mazzone	No Permission	Add, Save, Delete	Full Permission	Add, Save, Delete	No Permission	No Permission	Full Permission	Add, Save, Delete	Full Permission	Add, Save, Delete
stacy	Stacy	Ignore All Security	Add, Save, Delete	Full Permission	Add, Save, Delete	No Permission	No Permission	Full Permission	Add, Save, Delete	Full Permission	Add, Save, Delete
TEMPLATE	Low Level Permissions	No Permission	Add, Save	Add Only	Add, Save	Full Permission	Full Permission	Full Permission	Add, Save	Add Only	Add, Save

User Name Record Report

This report contains the same information as the Detailed User/Security Report, but can also include User Information, Security Policy options, Groups, Preferences and International Settings for users. It can be filtered by User Name or Group.

Group Record Report

When Groups are in use in the database (See www.pcrecruiter.net/site/suite/groups) you can view their details within this report.