Contract/Temp Reports

Standard Reports · https://learnpcr.pcrecruiter.net/site/docs/reports/contract-temp-reports/

Commission

Commissions can be entered for a Contractor/Temp placement by clicking the Splits button in the Placement list. Users can then generate a report of these commissions. When generating the report, users can select the pay period on which to base the report, then filter by User Name, Company Name, Facility Name, or Facility Location. The resulting report includes the date, Company, Contractor, Assignment Title, User, Hours, Commission, AGP, and Commission Gross.

Place Reports

When generating this report, users can limit by association to a rollup or date range and select Sort options. The User may also filter by Contact Name, User Name, Company Name, Position Id, or Job Title. The report includes

- Position Status
- Company Name
- Job Title
- Job Type
- City and State
- Contact Name and Phone
- Position ID
- Date Posted

It also includes details specific to the Placement, including:

- End Date
- User Name
- Candidate's Name

The additional pages of the report include the Total Number of Placements, Average Bill and Pay Rates, Average Profit (amount and percentage), Average Assignment Length, and Placement distributions.

Sample Contract Place Report



Contract Place Report

User Name: ADMIN (Date Created: 11/30/2021)

Status	Company Name	Job Title	Job Type	City	State	Contact Name	Contact Phone	Position Id	Date Posted	
F	ABC Marketing	Marketing Manager	FTP	Willoughby	OH	--	--	201033	10/5/2021	--
End Date	*User Name*	*Placement: Name*								
10/13/2021	STACY	Nick Mazzone								
Status	*Company Name*	*Job Title*	*Job Type*	*City*	*State*	*Contact Name*	*Contact Phone*	*Position Id*	*Date Posted*	
F	ABC Marketing	Marketing Manager	FTP	Willoughby	OH	--	--	201033	10/5/2021	--
End Date	*User Name*	*Placement: Name*								
10/30/2021	ADMIN	Jake Gooden								

Splits Reports

The Contract Splits report is designed to be utilized when the Splitdesk feature is enabled in your database. This report looks at the Contractor who is on assignment and shows how much commission a user is to be paid based on hours worked by the contractor. For more information see www.pcrecruiter.net/site/suite/contract-splits-report/