# Regional Options

Database Configuration · https://learnpcr.pcrecruiter.net/site/docs/database-config/timezone-and-international-options/

PCRecruiter can accommodate different Time Zone, Currency, Phone Format, and other settings specific to the user's location. Some of these settings are database-wide while others are user-specific.

## Database Region Settings

1. Click **Settings** in the Main Menu.
2. Click **Region**

### Time Offset

The **Time Offset** specifies the default Time Zone for the database. The Time Zone selected here will be applied to the logging of events such as the time when a candidate registered or applied via the job board.

If not all users are located in the same Time Zone, a per-user Time Zone setting is available in the 'International' section of the User Record.

### International Settings

- **Phone Formatting:** Choose whether to format Phone fields in US/Canada format *(xxx) xxx-xxxx*, or a freeform International Format. If set to 'Follow Currency Setting', the phone field will match the format for the selected Currency type.
- **International Currency:** Define the default currency used for salary and other monetary values in the database.
- **Time Display Option:** Define whether a 12 or 24 hour value should be used for time storage.
- **Allow Users to Edit Candidate Email Subscriptions:** Allows users to edit the Opt Out/Opt In list.

- **Use Most Restrictive Blocking:** Email recipients must Opt In to receive emails.
- **Default Radius Search:** Defines whether postal code radius searching should be handled in Miles or Kilometers.
- **Default Radius Country** — Select which country database the postal radius code search should use.

## User Region Settings

1. Click **Settings** in the Main Menu.
2. Click **Users**.
3. Click **Manage Users**.
4. Click on the **User Name** that you wish to edit. This will open the user's record in a new tab.
5. Choose **International** from the menu on the left.

The International Settings allow you to appropriately set up the specific user account based on their particular location. Some of these options are only relevant when using a phone integration.

- Country Name
- Country Code
  Click the popup selector to the right of the field to specify the dialing prefix for your location. The "Add country code when saving/searching unknown phone numbers" checkbox causes this prefix to be automatically included during many processes.
- Default Currency
  The system will assume $/USD if not otherwise directed.
- International Direct Dial
  Specifies the code to dial before making an international call (e.g. 011).
- National Direct Dial
  Specifies the code to dial when making an in-country call (e.g. 1).
- Default Area Code
  Specifies an Area Code to assume when none is otherwise given.
- Paper Size (In Pixels)
  In some situations, the system generates pages that are made to be printed. This field specifies the pixel width of these pages.